

Concord Food Co-op Board Meeting

October 20th, 2026 – 5:00 to 7:00 pm

VIRTUAL

([Zoom Link](#) passcode 03301)

Facilitator:	Shawn Menard	Note taker:	Melanie Waldvogel
Participants	Board members, Eric Sawyer (GM), Erin McFarland Stafford (auditor) All Co-op Members and Staff are welcome to attend Board meetings.		
Highlighted Topics	• GM First 90 Day Progress • New board term assignments		
Desired Outcomes	<u>Desired Outcomes for this meeting:</u> • Approval slate of officers • Shared understanding of progress towards GM's 30/60/90 plan • Approval of HFFI Grant Application		

<i>Time</i>	<i>Topic</i>	<i>Documents</i>	<i>Action</i>	<i>Leader</i>
	Preliminaries			
5:00 - 5:05	Agenda Review / Open Member Time	Agenda	Decide	Shawn
5:05 - 5:10	Review and approve last meeting's minutes	Draft minutes	Decide	Abigail
	Reporting			
5:10 - 5:30	Auditor's Report		Discuss	Erin
5:30 - 6:00	Monthly report on financial performance and store initiatives	GM Report	Discuss	Eric
6:00 - 6:10	B4 Membership Rights and Responsibilities		Decide	Eric
	Governance			
6:10 - 6:15	Officer Positions		Discuss	Shawn
6:15 - 6:20	Board Meeting Schedule		Discuss	Shawn
6:20 - 6:25	Committee Update		Discuss	Shawn
6:25 - 6:35	HFFI Grant		Decide	Amanda
6:35 - 7:00	Executive Session		Decide	
7:00	Adjourn			

Next Meeting Date	Next board meeting is scheduled for November 17th at 5:00 pm (IN-PERSON)
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