| **Concord Food Co-op Board Meeting**  December 17, 2024 – 5:00 to 7:00 pm  Virtual/Online Meeting  [Zoom Link](https://www.google.com/url?q=https://zoom.us/j/93158224040?pwd%3DfpYK4OFgXc5zgY0HSIOLdDiuDU2Ui9.1&sa=D&source=calendar&usd=2&usg=AOvVaw3xva3dZTczKhMlXiPfXLrX) passcode 03301 | | | |
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| ***Facilitator:*** | Shawn Menard | ***Note taker*:** | Melanie Waldvogel |
| ***Participants*** | Board members, Josh Belanger (Interim General Manager, Interested Staff; All Co-op Members are welcome to attend Board meetings. | | |
| ***Highlighted Topics*** | * Board and staff collaborations * Evaluation of store performance through Thanksgiving | | |
| ***Desired Outcomes*** | **Desired Outcomes for this meeting:**   * Approved slate of officers for 2025 * Identify next steps for key projects (loan refinance, marketing plan, lease, etc) | | |

| *Time* | *Topic* | *Documents* | *Action* | *Leader* |
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|  | **Preliminaries** |  |  |  |
| 5:00 - 5:05 | Agenda Review / Open Member Time | Agenda | Decide | Shawn |
| 5:05 - 5:10 | Review and approve last meeting’s minutes | [Draft minutes](https://docs.google.com/document/d/1FZ6jFaJIcmInJVp5oqDTmTZidYVraPWm/edit#heading=h.30j0zll) | Decide | Joe |
|  | **GM Reporting** |  |  |  |
| 5:10 - 5:40 | Monthly report on financial performance and store initiatives | GM Report | Discuss | Josh |
|  | **Board Monitoring** |  |  |  |
| 5:40 - 6:05 | Updates on board & staff collaborations |  | Discuss | Shawn |
| 6:05 - 6:10 | CFNE Loan Refinance Application |  | Decide | Joe |
| 6:10 - 6:20 | Officer Nominations |  | Decide | Shawn |
| 6:20 - 6:30 | Update on New London lease |  | Discuss | Pete |
|  | **Executive Session** |  |  |  |
| 6:30 - 7:00 | Evaluation of store progress |  | Discuss | Shawn |
| 7:00 | **Adjourn** |  | Decide | Shaw​​n |

| ***Next Meeting Date*** | Next board meeting is scheduled for 1/21/2024 at 5:00 pm |
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