| **Concord Food Co-op Board Meeting**  November 19, 2024 – 5:00 to 7:00 pm  The Hotel Concord 2nd Floor Conference Room  ([Zoom Link](https://www.google.com/url?q=https://zoom.us/j/93158224040?pwd%3DfpYK4OFgXc5zgY0HSIOLdDiuDU2Ui9.1&sa=D&source=calendar&usd=2&usg=AOvVaw3xva3dZTczKhMlXiPfXLrX) passcode 03301) | | | |
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| ***Facilitator:*** | Shawn Menard | ***Note taker*:** | Melanie Waldvogel |
| ***Participants*** | Board members, Josh Belanger (Interim General Manager, Interested Staff; All Co-op Members are welcome to attend Board meetings. | | |
| ***Highlighted Topics*** | * New KPIs for GM report * Q1 finance review | | |
| ***Desired Outcomes*** | **Desired Outcomes for this meeting:**   * Approved list of Round It Up recipients for 2025 * Shared understanding of how board can most effectively support staff | | |

| *Time* | *Topic* | *Documents* | *Action* | *Leader* |
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|  | **Preliminaries** |  |  |  |
| 5:00 - 5:05 | Agenda Review / Open Member Time | Agenda | Decide | Shawn |
| 5:05 - 5:10 | Review and approve last meeting’s minutes | [Draft minutes](https://docs.google.com/document/d/1ZHt_m2nRV6c6Zk--oLsLExbhZIMpA_Yp/edit?usp=drive_link&ouid=100053627698165276896&rtpof=true&sd=true) | Decide | Joe |
|  | **GM Reporting** |  |  |  |
| 5:10 - 5:35 | Monthly report on financial performance and store initiatives | GM Report | Discuss | Josh |
| 5:35 - 6:00 | Review new KPIs in GM report | GM Report | Decide | Shawn |
| 6:00 - 6:20 | B1 Financial Condition for FY25 Q1 | B1 Report | Decide | Josh |
|  | **Self Monitoring** |  |  |  |
| 6:20 - 6:25 | 2025 Round It Up recipients | Slate of Recipients | Decide | Joe |
| 6:25 - 6:45 | Board expertise & collaboration with staff |  | Discuss | Shawn |
|  | **Executive Session** |  |  |  |
| 6:45 - 7:00 | Evaluation of store progress |  | Discuss | Shawn |
| 7:00 | **Adjourn** |  | Decide | Shaw​​n |

| ***Next Meeting Date*** | Next board meeting is scheduled for 12/17/2024 at 5:00 pm and will be VIRTUAL ONLY |
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