

Concord Food Co-op Board Meeting

July 16, 2024 – 5:00 to 7:00 pm

The Hotel Concord 3rd Floor Conference Room

([Zoom Link](#) passcode 03301)

Facilitator:	Shawn Menard	Note taker:	Melanie Waldvogel
Participants	Board members, Josh Belanger (Interim General Manager), Kim Brandes (Marketing Manager), Interested Staff; All Co-op Members are welcome to attend Board meetings.		
Highlighted Topics	<ul style="list-style-type: none"> • Annual Marketing Report • Various GM Monitoring Reports 		
Desired Outcomes	<p>Desired Outcomes for this meeting:</p> <ul style="list-style-type: none"> • Assessment of GM performance in his 1st 3 months • Shared understanding of financial progress • Shared understanding of Arts Alley easement 		

<i>Time</i>	<i>Topic</i>	<i>Documents</i>	<i>Action</i>	<i>Leader</i>
	Preliminaries			
5:00 - 5:05	Agenda Review	Agenda	Decide	Shawn
5:05 - 5:10	Review and approve last meeting's minutes	Draft minutes	Decide	Joe
5:10 - 5:15	Open Member Time		Listen	Shawn
	GM Reporting			
5:15 - 5:30	Monthly report on financial performance and store initiatives	GM report & finance folder	Listen & Discuss	Josh
5:30 - 5:40	Marketing Report FY25	Marketing Report	Listen & Discuss	Kim
5:40 - 5:55	GM Monitoring Report: B3 Asset Protection	B3 Report	Decide	Josh
5:55 - 6:10	GM Monitoring Report: B5 Treatment of Customers	B5 Report	Decide	Josh
6:10 - 6:25	GM Monitoring Report: B9 GM Succession	B9 Report	Decide	Josh
	Executive Session			
6:25 - 6:45	GM Quarterly Check-in		Discuss	Shawn
6:45 - 6:50	Overview of Nominating status		Discuss	Krista/Sam
6:50 - 7:00	Arts Alley Update		Discuss	Pete
7:00	Adjourn		Decide	Shawn

Next Meeting Date	Next board meeting is scheduled for 8/20/2024 at 5:00 pm.
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