

Concord Food Co-op Board Meeting
August 15, 2023 – 5:00 to 7:00 pm
The Hotel Concord (Zoom option available)

Facilitator	Jaran Blessing	Note taker/Recorder:	Melanie Waldvogel
Participants	Board members, Chris Gilbert (General Manager); Interested Staff; All Co-op Members are welcome to attend Board meetings.		
Highlighted Topics	<ul style="list-style-type: none"> Policy Monitoring: B1 Financial Condition FY2023 Q4 Board Retreat Planning 		
Desired Outcomes	Desired Outcomes for this meeting: <ul style="list-style-type: none"> Approval of Policy Monitoring: B1 and B4 Policy Reports Narrowing of Topics for October Board Retreat Appoint Interim Executive Officers for Vacancies 		

Agenda	Item #	Item	Purpose*	Leader	Time
	1	Welcome	Discussion	Jaran	5 min
	2	Policy Monitoring: B1 Financial Condition FY2023 Q4	Decision	Chris	15 min
	3	Policy Monitoring: B4 Members Rights & Responsibilities	Decision	Chris	5 min
	4	General Manager's Report/ Monthly Financial Status Update	Discussion	Chris	20 min
	5	Financial Dashboard Discussion	Discussion	Jaran	
	6	Board Retreat Planning	Discussion	Jaran	15 min
	7	Board Letter to Members Topic Generation	Discussion	Jaran	5 min
	8	Annual Meeting Update	Info	Krista/Chuck	5 min
	9	Interim Executive Positions	Discussion	Jaran	10 min
	10	Minutes	Decision	Jaran	5 min
	11	Executive Session: 20 Main Street	Discussion	Krista	15 min

Decisions & Key Conclusions	Agenda Item #	Decision/Conclusion	
Action Items	Who	Action	By when

Next Meeting Date	Next board meeting is scheduled for 10/17/23 at 5:00 pm. Annual Member Celebration scheduled for 9/14/23 from 6-8 pm at the Co-op
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* **Purpose:** Info, Discussion, &/or Decision