

Concord Food Co-op Board Meeting
August 19, 2020 - 4:00 to 5:30 pm
Via Zoom

Facilitator	Cathy Menard	Note taker/Recorder:	Melanie Waldvogel
Participants	Board members, Chris Gilbert (General Manager); Pete Deleault (Controller); Interested Staff; All Co-op Members are welcome to attend Board meetings.		
Highlighted Topics	<ul style="list-style-type: none"> • Impact of the pandemic on 4th quarter & Year-End financial statements • Making the most of our Annual Member Celebration & Election • Fine-tuning the Round-it-up at the Register Program to benefit community nonprofits 		
Desired Outcomes	Desired Outcomes for this meeting: <ul style="list-style-type: none"> • Approval of FY20 financial reports for 4th Quarter & the Year ended June 30, 2020 • Final planning decisions regarding technical support & format of Annual Meeting. • Establishment of guidelines for 2021 Round it up at the Register program 		

Agenda	Item #	Item	Purpose*	Leader	Time
	1	General Manager's Report	Discussion	Chris	10 min
	2	Financial Statements for Year Ended 06/30/20	Decision	Pete D.	10 min
	3	Financial Condition for Q4 Ended 06/30/20 (B1)	Decision	Chris	10 min
	4	Planning for Election & Annual Member Celebration	Decision	Krista/Traci	10 min
	5	Guidelines for Round it up at the Register Program	Decision	Chuck/Finis	10 min
	6	Review of "Fresh Start" Bylaws template	Decision	Finis/Cathy	10 min
	7	Minutes	Decision	Pete E.	5 min
	8				
	9				
	10				
	11				
	12				
	13				

Decisions & Key Conclusions	Agenda Item #	Decision/Conclusion

Action Items	Who	Action	By when

Next Meeting Date	The Annual Member Celebration & Balloting is 09/25/20 at 6:30 pm via Zoom.
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* **Purpose:** Info, Discussion, &/or Decision