



CONCORD FOOD COOPERATIVE

BOARD OF DIRECTORS

BOARD MEETING MINUTES

Wednesday, March 18, 2020, 5:30 PM, via Conference Call

Cathy Menard, President, called the meeting of the Concord Food Cooperative Board of Directors to order at 5:30 PM.

Attending: Cathy Menard, Jim McConaha, Pete Engel, Krista Helmboldt, Finis Williams, and Gary Janinda. Tracie Sponenberg joined at 6:00. Staff: Chris Gilbert (General Manager).

GENERAL MANAGER UPDATE

Manager Gilbert reported on the status of the Co-op following the Covid-19 outbreak and steps being taken to serve the Co-op's customers. Sales in both stores have been exceptional but biggest issue is in getting product, with holes in most every product line. Orders are being limited to 110% of normal. Curbside pickup is being considered for customers at risk. Some employees have needed to be absent from work, but most understand the need to serve the public. Board members complimented Chris on his management and staff for the outstanding job they are doing.

NATIONAL CO-OP GROCER (NCG) AGREEMENT

The Co-op's NCG Member Agreement is up for renewal. Following board discussion, it was agreed that the Co-op wishes to remain a full participating member of NCG and that the GM be authorized as the Co-op's representative.

BOARD VOTE: Approve NCG Member Agreement Board Resolution and Authorize Chris Gilbert as the Co-op's Representative to NCG.

(Motion by Finis Williams, seconded by Krista Helmboldt; approved unanimously).

BOARD VOTE: Approve the February 19, 2020 minutes as submitted.

(Motion by Finis Williams, seconded by Pete Engel; approved unanimously).

(Chris Gilbert leaves conference call at 5:55)

BOARD VOTE: Enter Executive session at 5:55pm.

(Motion by Finis Williams, seconded by Krista Helmboldt; approved unanimously).

BOARD VOTE: Exit Executive session at 6:14pm.

(Motion by Finis Williams, seconded by Krista Helmboldt; approved unanimously).

BOARD VOTE: Motion to Adjourn at 6:15pm.

(Motion by Pete Engel, seconded by Gary Janinda; approved unanimously).

The meeting adjourned at 6:15pm. The next board meeting via conference call is scheduled for Wednesday, 4/1/20 at 5:30pm.