Concord Food Co-op Board Meeting
November 20, 2019 - 5:30 to 7:30 pm
Nature Conservancy, 22 Bridge St., Concord NH – 4th Floor

Facilitator	Cathy Menard	***Note taker/Recorder*:**	Melanie Waldvogel
Participants	Board members; Adam Orcutt, (Concord Store Manager); Peter Deleault (Controller); Interested Staff; All Co-op Members are invited to attend board meetings.		
Highlighted Topics	• The board will elect a slate of officers and revisit committee assignments, beginning to shape our strategic work plan for the coming year.		
Desired Outcomes	**Desired Outcomes for this meeting:** 1) Approval of policy governance monitoring reports: i) Ends Report (A) reviewed at October board retreat ii) Audit report reviewed at October 16th meeting iii) Financial Condition for FY2020 1st Quarter Ended September 30, 2019 (B1) 2) Approval of Officers and committee assignments 3) General Manager annual performance evaluation in Executive Session		

Agenda	**Item #**	**Item**	**Purpose***	**Leader**	**Time**
	1	Financial Condition for FY2020 (B1) as of 09/30/19	Decision	Pete D/Adam	20 min
	2	Vote on Board Officers and committee assignments	Decision	Cathy	15 min
	3	Potential conflicts of interest	Decision	Traci K/Gary	10 min
	4	Hot Bar	Discussion	Traci K	15 min
	5	Dinner break			15 min
	6	Round it up Program nonprofit beneficiaries FY2020	Decision	Cathy/Jim	10 min
	7	Vote on Ends Report (A), Audit Report, Minutes	Decision	Pete E	10 min
	8	Holiday bagging schedule	Decision	Pete E	5 min
	9	Executive Session – GM Review	Decision	Cathy	35 min
	10				
	11				
	12				
	13				

Decisions & Key Conclusions	**Agenda Item #**	**Decision/Conclusion**

Action Items	**Who**	**Action**	**By when**

Next Meeting Date	There is no board meeting scheduled in December. In January we resume our regular 3rd Wednesday of the month schedule and will meet on 01/15/20.

*** Purpose**: Info, Discussion, &/or Decision