

**Concord Food Co-op Board Meeting**  
**August 15, 2018 - 5:30 to 7:30 pm**  
**New England College, 62 Main St., Concord NH – First Floor**

<b>Facilitator</b>	Cathy Menard	<b>Note taker/Recorder:</b>	Melanie Waldvogel
<b>Participants</b>	Board members, Chris Gilbert (General Manager); Interested Staff; All Co-op Members are invited to attend Board meetings.		
<b>Highlighted Topics</b>	<p>A. Review of financial performance for the year ended June 30, 2018 (FY2018) including review of financial results for the fourth quarter. Financial reports are in draft form until completion of the audit.</p> <p>B. Board Self-Assessment of board performance in the areas of Teaming, Accountable Empowerment, Strategic Leadership and Democracy.</p>		
<b>Desired Outcomes</b>	<p><b>Desired Outcomes for this meeting:</b></p> <ul style="list-style-type: none"> <li>• Acceptance of Financial Condition (B1) for FY2018 as of June 30, 2018</li> <li>• Acceptance of Asset Protection (B3)</li> <li>• Celebration of successful board performance and identification of areas for continued improvement (C&amp;D policies). A final vote will be taken in November after the results are tabulated.</li> </ul>		

<b>Agenda</b>	<b>Item #</b>	<b>Item</b>	<b>Purpose*</b>	<b>Leader</b>	<b>Time</b>
	1	Nancy Girard	Information	Cathy	5 min
	2	Financial condition (B1)	Decision	Chris	20 min
	3	Asset Protection (B3)	Decision	Chris	10 min
	4	Board Self- Assessment (C&D)	Discussion	Cathy	20 min
	5	Dinner break			15 min
	6	Planning for Annual Member Celebration	Discussion	Cathy	10 min
	7	General Manager's report	Discussion	Chris	5 min
	8	Planning for board retreat	Information	Cathy	5 min
	9	Minutes	Decision	Cathy	5 min

<b>Decisions &amp; Key Conclusions</b>	<b>Agenda Item #</b>	<b>Decision/Conclusion</b>

<b>Action Items</b>	<b>Who</b>	<b>Action</b>	<b>By when</b>

<b>Next Meeting Date</b>	Next meeting is the Annual Member Celebration on 09/15/18 at 2:30 pm at the Co-op.
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\* **Purpose:** Info, Discussion, &/or Decision