

Concord Food Co-op Board Meeting
May 16, 2018 - 5:30 to 7:30 pm
New England College, 62 Main St., Concord NH – FIRST FLOOR

Facilitator	Cathy Menard	Note taker/Recorder:	Melanie Waldvogel
Participants	Board members, Chris Gilbert (General Manager); Interested Staff; All Co-op Members are invited to attend Board meetings.		
Highlighted Topics	CDS Staff Engagement Survey, Financial Condition reports for 3rd quarter ended March 31, 2018 and Proposed Budget for FY19 (July 1, 2018 to June 30, 2019).		
Desired Outcomes	<p><u>Desired Outcomes for this meeting:</u></p> <ul style="list-style-type: none"> • Evaluation of progress toward the Co-op’s goal to be an excellent workplace based on a confidential survey of employees’ perceptions of the current work environment (B6.5). • Approval of reports: Financial Condition for 3rd quarter ended March 31, 2018 (B1). • Careful review of Proposed FY19 Budget. 		

Agenda	Item #	Item	Purpose*	Leader	Time
	1	CDS report on Staff Survey	Decision	Cathy	20 min
	2	Financial Condition (B1)	Decision	Chris	20 min
	3	Proposed Budget for FY19 – final vote in June	Discussion	Chris	20 min
	4	Dinner break			15 min
	5	Nominating Committee announcement of slate	Decision	Jim & Pete	15 min
	6	Message to Members	Discussion	Christa	5 min
	7	Finance Committee structure	Decision	Cathy	5 min
	8	Letter to Owner-Lenders	Discussion	Finis	5 min
	8	General Manager’s report	Discussion	Chris	5 min
	9	Minutes	Decision	Cathy	5 min
	10	Location of board meetings	Decision	Cathy	5 min
	11				

Decisions & Key Conclusions	Agenda Item #	Decision/Conclusion

Action Items	Who	Action	By when

Next Meeting Date	Next meeting is 06/20/18
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* **Purpose:** Info, Discussion, &/or Decision