

Concord Food Co-op Board Meeting
April 18, 2018 - 5:30 to 7:30 pm
New England College, 62 Main St., Concord NH – FIRST FLOOR

Facilitator	Cathy Menard	Note taker/Recorder:	Melanie Waldvogel
Participants	Board members, Chris Gilbert (General Manager); Interested Staff; All Co-op Members are invited to attend Board meetings.		
Highlighted Topics	CDS Staff Engagement Survey – presentation by Sarah Dahl to provide context for the survey results and interpret staff engagement levels compared to last year and compared to cooperative industry data.		
Desired Outcomes	<p><u>Desired Outcomes for this meeting:</u></p> <ul style="list-style-type: none"> Continued progress toward the Co-op’s goal to be an excellent workplace based on a confidential survey of employees’ perceptions of the current work environment (B6.5). Approval of reports: Board Logistical Support (B8) and GM Succession (B9). Adoption of Governance Budget (C8) for July 1, 2018 to June 30, 2018 (FY19). 		

Agenda	Item #	Item	Purpose*	Leader	Time
	1	CDS report on Staff Survey	Decision	Sarah	45 min
	2	Revisit definition of local (A-ENDS)	Decision	Cathy	15 min
	3	Time for member comment	Information	Cathy	5 min
	4	Dinner break			15 min
	5	Board Logistical Support (B8)	Decision	Cathy	5 min
	6	General Manager Succession (B9)	Decision	Chris	5 min
	7	Board Governance Proposed Budget for FY19	Decision	Cathy	5 min
	8	Letter to Owner-Lenders	Discussion	Finis	5 min
	8	General Manager’s report	Discussion	Chris	5 min
	9	Minutes	Decision	Cathy	5 min
	10	Executive Session – legal and personnel	Information	Cathy	10 min
	11				

Decisions & Key Conclusions	Agenda Item #	Decision/Conclusion

Action Items	Who	Action	By when

Next Meeting Date	Next meeting is 05/16/18
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* **Purpose:** Info, Discussion, &/or Decision