

Concord Food Co-op Board Meeting
March 21, 2018 - 5:30 to 7:30 pm
Concord Food Co-op, 24 South Main St., Concord NH

Facilitator	Cathy Menard	Note taker/Recorder:	Melanie Waldvogel
Participants	Board members, Chris Gilbert (General Manager); Keith McCormack (Executive Chef); Interested Staff; All Co-op Members are invited to attend Board meetings.		
Highlighted Topics	Analysis of Return on Investment (ROI) for new Point of Sale (POS) System Prepared Foods presentation by Chef Keith McCormack		
Desired Outcomes	<p>Desired Outcomes for this meeting:</p> <ul style="list-style-type: none"> • Approval for proposed lease of new Point of Sale (POS) System • Increased understanding of potential sales growth opportunity in prepared foods • Renewed focus on our Customers as the hero of the Co-op story 		

Agenda	Item #	Item	Purpose*	Leader	Time
		1	Time for member comment	Information	Cathy
	2	Analysis of new Point of Sale (POS) System	Decision	Chris	20 min
	3	Prepared Foods presentation	Information	Keith	20 min
	4	Genetically Modified Organisms (GMO) follow up	Discussion	David	10 min
	5	Dinner break			15 min
	6	Hero of the co-op story elevator speech exercise	Discussion	Cathy	10 min
	7	Communication with Owner-Lenders	Decision	Finis	10 min
	8	General Manager's report	Discussion	Chris	5 min
	8	Board assistance with Customer Survey	Discussion	Jim	5 min
	9	Minutes	Decision	Cathy	5 min
	10	Executive Session – legal and personnel	Decision	Finis/Cathy	10 min
	11				

Decisions & Key Conclusions	Agenda Item #	Decision/Conclusion

Action Items	Who	Action	By when

Next Meeting Date	Next meeting is 04/18/18
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* **Purpose:** Info, Discussion, &/or Decision