

Application for Employment

Thank you for submitting your application for employment. In order to be considered for employment, an Application for Employment must be completed in its' entirety. Resumes may be submitted but an application is still required. Applications are reviewed weekly and we will contact you if you are selected for an interview. Applications should be completed by the applicant in blue or black ink. All job openings are posted on our website: www.concordfoodcoop.coop. For questions concerning your application, please contact our Human Resources Department at 603-227-9696.

PERSONAL INFORMATION

First name	Last name			
Street address				
City, State, and ZIP code	Primary telephone Home Cell			
How long have you lived at this address?If less than one year, please provide previous address:				
Email Address:				
Are you legally authorized to work in the United States?	Yes No			
Have you worked for the Co-op before?				
Do you have regular, reliable transportation to work?	Yes No Yes No			
Are you 18 years of age or older? If not, provide birth date.	Birth date (if under 18 years): Yes No			
Do you have any relatives currently employed at the Co-op?	Yes No			
Have you ever been convicted of a felony or a misdemeanor that has not been annulled or expunged from your record? If yes, provide the date, location, nature and facts surrounding each conviction on separate paper.				
What type of employment are you seeking? Full-Time Part-Time Any What type of employment are you seeking? Year-Round (Regular) Seasonal (Temporary) At what location(s)? Concord New London What date are you available to begin work? What specific hours are you available to work each day of the	What position(s) do you wish to be considered for? Concord location: Cashier Grocery Clerk Grocery Clerk - Overnight shift Health & Beauty Clerk Produce Clerk Other Advertised Position:			
Sunday				
Monday	Celery Stick Café (Concord location): Deli/Seafood Service Clerk			
1.5	Dishwasher			
Tuesday	Pastry Chef			
Wednesday	Prep Cook Sous Chef			
Thursday	Other Advertised Position:			
Friday	New London location:			
Saturday	Store Clerk			

EMPLOYMENT HISTORY

Your work experience is an important factor in evaluating your qualifications.

Please provide complete and accurate information on your previous employment. List your most recent employer first.

Name of employer	Dates of employment			
Street address				
City	State	ZIP Code		
Telephone	Supervisor's name			
Starting wage	Ending wage			
Your job title and duties				
Reason for leaving				
May we contact this employer?				
Name of employer	Dates of employment			
Street address				
City	State	ZIP Code		
Telephone	Supervisor's name			
Starting wage	Ending wage			
Your job title and duties				
Reason for leaving				
May we contact this employer?				
Name of employer	Dates of employment			
Street address				
City	State	ZIP Code		
Telephone	Supervisor's name			
Starting wage	Ending wage			
Your job title and duties				
Reason for leaving				
May we contact this employer?				

REFERENCES

Please provide contact information for three individuals who can speak to your ability to perform the duties of the position you are applying for. Do not include friends or family members.

Name				
Street address				
City	State	ZIP code		
Telephone	Relationship	Years known		
Name				
Street address				
City	State	ZIP code		
Telephone	Relationship	Years known		
Name				
Street address				
City	State	ZIP code		
Telephone	Relationship	Years known		
EDUCATION				
Name of High School				
Street address				
City	State	ZIP code		
Did you graduate? Current Student Yes GED No				
	320	140		
Name of College or University				
Street address				
City	State	ZIP code		
Did you graduate? Current Student Yes	Newly Enrolled	No		
List any additional education, training or certifications:				

ADDITIONAL INFORMATION Please provide any additional information about yourself that will assist in determining your qualifications for the position(s)		
you are applying for.	in assist in determining your quantications for the position(s)	
EQUAL EMPLOYMENT OPPORTUNITY STATEME	NT	
The Concord Food Cooperative Inc. is an equal opportunity employer. Applicants are considered for positions without regard to race, color, ancestry, religious affiliation, gender, age, national origin, sexual orientation, disability and other characteristics protected by law.		
PLEASE READ THIS STATEMENT BEFORE SIGNIN	G:	
All information contained in this application is true and correct to the best of my knowledge. I understand that falsified information or significant omission may disqualify me from consideration for employment and may be cause for dismissal if discovered at a later date.		
I authorize the Concord Food Cooperative Inc. to investigate all statements contained in this application for employment in order to make a hiring decision and release all references, institutions, employers and the Concord Food Cooperative Inc. from any liability for providing this information.		
I authorize the Concord Food Cooperative Inc. to conduct a criminal background check.		
I understand that there may not be an open position(s) for employment at this time. My submission of this application for employment is for any future position(s) that may become available.		
This application for employment will be considered active for ninety days and that if I wish to be considered for employment beyond this time period I will need to submit a new application.		
I herby acknowledge that I have read, understand and agree to the preceding statement.		
Signature	Date	