



CONCORD FOOD COOPERATIVE

BOARD OF DIRECTORS

BOARD MEETING MINUTES

Thursday, December 3, 5:30 PM, The Nature Conservancy, Concord, NH

David Marshall, President, called the meeting of the Concord Food Cooperative Board of Directors to order at 5:34 PM. A quorum was present.

Attending: David Marshall, Bill Graham, Krista Helmboldt, Tedd Evans, Jim McConaha and Cathy Menard.
Staff: Nick Schneider (Interim General Manager) and Melanie Waldvogel (Board Administrator).

CBLD CONTRACT

A reduced rate/financial assistance has been requested. Nick reported the amount paid to CBLD last year, and Krista will work on registering all Board members that can attend the January and March CBLD conferences. Nick will find out if there is a General Manager track that he can attend.

NCGA CONTRACT

David Marshall and Cathy Menard reviewed the relevant materials referenced in the NCGA contract and found no conflicting issues. Nick Schneider brought the NCGA brand guide for the Board to review in the meeting. The principle of autonomy was referenced. No new mandatory programs will be introduced without Board approval, and this condition will be included with the notification of Board action on the contract.

- ☐ **BOARD VOTE: On behalf of the Board of Directors of the Concord Food Cooperative of Concord, NH, I hereby authorize Nick Schneider, our co-op's designated representative (DR) to NCG, to sign this agreement. The Board of Directors has read Documents A and B and understands the obligations and requirements associated with NCG membership. In authorizing our DR to sign these agreements, I am certifying that our Board of Directors understands and agrees that our co-op's DR will comply with the requirements, policies and agreements of NCG including:**
- ☐ **A. Informing the Board upon receipt of any notification of non-compliance with the requirements of NCG member agreements and policies**
- ☐ **B. Informing NCG staff of changes to the co-op's Board Chair, including complete contact information for that person (e-mail, telephone, and mailing address).**
(Motion by Jim McConaha, seconded by Cathy Menard; approved unanimously).

EXECUTIVE SESSION

- ☐ **BOARD VOTE: Enter Executive Session at 5:48pm.**
(Motion by Tedd Evans, seconded by Bill Graham; approved unanimously).
- ☐ **BOARD VOTE: Exit Executive Session at 7:05pm.**
(Motion by Tedd Evans, seconded by Jim McConaha; approved unanimously).

ADJOURNMENT

- ☐ **BOARD VOTE: Motion to Adjourn at 7:06pm.**
(Motion by Tedd Evans, seconded by Bill Graham; approved unanimously).

The meeting adjourned at 7:06pm. The next meeting is scheduled for Wednesday, January 20, 2016, 5:30pm at the Nature Conservancy. The February Board meeting has been rescheduled for Wednesday, February 10th, 2016.