

**Concord Food Co-op Board Meeting**  
**May 17, 2017 - 5:30 to 7:30 pm**  
**New England College, 62 Main St., Concord NH**

<b>Facilitator</b>	Cathy Menard	<b>Note taker/Recorder:</b>	Melanie Waldvogel
<b>Participants</b>	Board members, Chris Gilbert (General Manager), Nick Schneider (Operations Manager); Pete Deleault (Finance Manager); Interested Staff; All Co-op Members are invited to attend Board meetings.		
<b>Primary Focus</b>	Review of Financials for 3 <sup>rd</sup> quarter ended March 31, 2017 Review of FY18 Proposed Budget this month with formal vote to approve at June meeting		
<b>Desired Outcomes</b>	<b>Desired Outcomes for this meeting:</b> <ul style="list-style-type: none"> <li>• Acceptance of the Monitoring Report B1 Financial Condition for Q3 ended March 31, 2017</li> <li>• Acceptance of the Monitoring Report B2 Planning &amp; Budgeting for the Year ended June 30, 2018</li> </ul>		

<b>Agenda</b>	<b>Item #</b>	<b>Item</b>	<b>Purpose*</b>	<b>Leader</b>	<b>Time</b>
	1	B1 Financial Condition FY17 Q3 YTD	Decision	Chris	30 min
	2	B2 Planning & Budgeting FY18	Decision	Chris	30 min
	3	General Manager's report	Discussion	Chris	10 min
	4	Nominating Committee - update	Decision	Jim	5 min
	5	Message to Members – check in	Discussion	Cathy	5 min
	6	Minutes	Decision	Cathy	5 min
	7	Executive Session – Personnel	Discussion	Cathy	20 min
	8				
	9				
	10				
	11				

<b>Decisions &amp; Key Conclusions</b>	<b>Agenda Item #</b>	<b>Decision/Conclusion</b>

<b>Action Items</b>	<b>Who</b>	<b>Action</b>	<b>By when</b>
		Reminder: Spring Into Healthy Giving will be 6/3/17	

<b>Next Meeting Date</b>	June 21, 2017
--------------------------	---------------

\* **Purpose:** Info, Discussion, &/or Decision