

**Concord Food Co-op Board Meeting**  
**April 19, 2017 - 5:30 to 7:30 pm**  
**New England College, 62 Main St., Concord NH**

<b>Facilitator</b>	Cathy Menard	<b>Note taker/Recorder:</b>	Melanie Waldvogel
<b>Participants</b>	Board members, Chris Gilbert (General Manager), Nick Schneider (Operations Manager); Interested Staff; All Co-op Members are invited to attend Board meetings.		
<b>Primary Focus</b>	CDS Staff Engagement Survey – presentation by Sarah Dahl (online GoToMeeting) with opportunity for questions from the Board. Sarah will provide context for the survey results and interpret staff engagement levels compared to cooperative industry data.		
<b>Desired Outcomes</b>	<p><b><u>Desired Outcomes for this meeting:</u></b></p> <ul style="list-style-type: none"> <li>• In the spirit of the Co-op’s goal to be an excellent workplace, the Board will meet its obligation to conduct a confidential survey of employees’ perceptions of the current work environment (B6.5).</li> <li>• Realignment of Board terms so that 3 members will have term expiring in 2018</li> <li>• Adoption of C8 Governance Budget for FY18</li> </ul>		

<b>Agenda</b>	<b>Item #</b>	<b>Item</b>	<b>Purpose*</b>	<b>Leader</b>	<b>Time</b>
	1	CDS Staff Engagement Survey	Discussion	Sarah	45 min
	2	Nominating Committee proposal	Decision	Jim	10 min
	3	General Manager’s report	Discussion	Chris	10 min
	4	C8 Governance Investment - Board FY18 Budget	Decision	Cathy	5 min
	5	Message to Members	Discussion	Cathy	5 min
	6	Minutes	Decision	Cathy	5 min
	7	Executive Session – Personnel & Legal	Discussion	Cathy	40 min
	8				
	9				
	10				
	11				

<b>Decisions &amp; Key Conclusions</b>	<b>Agenda Item #</b>	<b>Decision/Conclusion</b>

<b>Action Items</b>	<b>Who</b>	<b>Action</b>	<b>By when</b>

<b>Next Meeting Date</b>	May 17, 2017
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\* **Purpose:** Info, Discussion, &/or Decision