

## Concord Food Co-op Board Meeting

February 15, 2017

5:30 – 7:30 pm

New England College, 62 Main St., Concord NH – **Second Floor**

<b>Facilitator</b>	Cathy Menard	<b>Note taker/Recorder:</b>	Melanie Waldvogel
<b>Invited Participants</b>	Board members, Chris Gilbert, General Manager&Pete Deleault, Finance Manager		
<b>Primary Focus</b>	Information & Decision regarding financial performance for the quarter 10/1/16 – 12/31/16 Engagement in Ends strategic thinking - are we headed in the right direction?		
<b>Desired Outcomes</b>	<b>Desired Outcomes for this meeting:</b> <ul style="list-style-type: none"> <li>• Approval of B1 Financial Condition Q2 report</li> <li>• Approval of FY17 Ends Reporting proposal</li> <li>• Improvement to the Co-op's Grievance Policy</li> </ul>		

<b>Agenda</b>	<b>Item #</b>	<b>Item</b>	<b>Purpose*</b>	<b>Leader</b>	<b>Time</b>
	1	Minutes	Decision	Cathy	5 min
	2	B1 Financial Condition	Decision	Chris	30 min
	3	Grievance Policy	Discussion	Tracie	20 min
	4	Ends reporting proposal (handout at the meeting)	Decision	David	20 min
	5	General Manager's report	Information	Chris	10 min
	6	Staff survey – CDS proposal for March 2017	Discussion	Cathy	10 min
	7	Revised 2017 Calendar	Information	Cathy	5 min
	8				

<b>Decisions &amp; Key Conclusions</b>	<b>Agenda Item #</b>	<b>Decision/Conclusion</b>

<b>Action Items</b>	<b>Who</b>	<b>Action</b>	<b>By when</b>

<b>Next Meeting Date</b>	March 15, 2017
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\*Purpose: Info, Discussion, &/or Decision